



ECONOMIC DEVELOPMENT
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BOARD OF DIRECTORS
Meeting Minutes
Via Zoom and at Foundry 66
February 25, 2021

MINUTES

1. **Call to Order:** Chairman Robert Buckley called the meeting to order at 8:06 am and established a quorum.

Present: Robert Buckley, Robert Staley, Chris LaRose, Frank Manfredi, John Salomone, Kathy LaCombe, Mayor Peter Nystrom, Stacy Gould, Rebecca Alberts, Swarnjit Singh, Michael Rauh and Mark Bettencourt. **Absent:** Chris Jewell and Jason Jones. **Other Attendees:** Mark Block, Fawn Walker, Devin Schledit, Mary Riley, Suki Lagrito and Lee Ann D'Ambrosio. **Guests:** Steve Dumont, Claire Bessette and Bill Kenny.

2. The Board reviewed the minutes of the January 28, 2021 meeting.

MOTION #1: Frank Manfredi made a motion to accept the minutes of the January 28, 2021 Board meeting as presented. Rebecca Alberts seconded the motion and the motion carried unanimously.

3. The Board reviewed the minutes of the December 10, 2020 Annual and Regular Meeting of the Board of Directors.

MOTION #2: Frank Manfredi made a motion to accept the minutes of the December 10, 2020 Annual and Regular Meeting as presented. Michael Rauh seconded the motion and the motion carried unanimously.

4. **New Business:** Steve Dumont from Chelsea Insurance Agency gave an overview of NCDC's renewed insurance policy. Bob Buckley discussed NCDC's trailer and suggested to the Board that NCDC consider selling the trailer since NCDC has not used it in several years. Mr. Buckley said that Mr. Aliano made an offer to purchase the trailer from NCDC for \$1,200. The Board decided to hold off on selling the trailer until the value can be determined.

5. **Treasurer's Report:** Robert Staley presented the monthly financials.

6. Robert Buckley requested a motion to move the meeting into Executive Session.

MOTION #3: Robert Staley made a motion to enter Executive Session. The motion was seconded by Frank Manfredi and the motion carried unanimously at 8:40 am.

MOTION #4: Rebecca Alberts made a motion to exit the Executive Session. The motion was seconded by Mayor Peter Nystrom and the motion carried unanimously at 9:06 am.

7. Search Committee Update: Frank Manfredi reported that NCDC continued to receive applications for the President's position. The last day to apply was March 5 at close of business. Following the closing date, the Search Committee would begin reviewing the applications.
8. Bylaws Committee Update: Frank Manfredi reported that he had reviewed the Bylaws and they allow for whatever titles the Board wants to use for the officers and for staff. He advised that it was not necessary to revise the Bylaws.
9. NCDC Update: Fawn Walker provided an update on current projects including Phase 3 at Ponemah Mill, the Marina property and Business Park.
10. Foundry 66 Update: Mary Riley gave an update on Foundry 66 and discussed the current membership and marketing efforts.
11. Global City Norwich Update: Suki Lagrito gave an update on completed and new projects done by Global City Norwich. She discussed the Faces/Places/Spaces initiative, the Foundry 66 parking lot mural, Streetscape Lighting Project, the Working Lab and several other notable events since November.
12. Robert Buckley asked that discussion on the Draft Employee Handbook be moved to the March meeting.

MOTION #5: Robert Buckley requested a motion to adjourn the meeting. Stacy Gould made a motion to adjourn the meeting at 9:29am. Rebecca Alberts seconded the motion and the motion carried unanimously.

Respectfully submitted:

Lee Ann D'Ambrosio
Executive Assistant